

Leeds Health & Wellbeing Board

Report author: Holly Dannhauser,
Health Partnerships Team

Report of: Paul Bollom (Chief Officer, Health Partnerships)

Report to: The Leeds Health and Wellbeing Board

Date: 06 September 2016

Subject: Health and Wellbeing Board work plan 16/17

Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

In April 2016, the Leeds Health and Wellbeing Board (HWB) agreed that a forward plan for 2016/17 be developed during summer 2016 to reflect the priorities of the Leeds Health and Wellbeing Strategy 2016-21 and the Sustainability and Transformation Plans. The development of a work plan for the Board aims to help maintain a focus on strategic priorities, enable the full participation of board members, increase public engagement and support the Board's move from talk to action.

Recommendations

The Health and Wellbeing Board is asked to:

- Approve the Health and Wellbeing Board work plan for 16/17
- Approve the approach to keeping the work plan live

1 Purpose of this report

This report accompanies the 2016/17 work plan for the Health and Wellbeing Board, which is attached at appendix 1. It provides a summary of the process taken to develop the work plan and sets out an approach for regularly reviewing and updating the work plan. It has been driven by the priorities of the Leeds Health and Wellbeing Strategy, with sessions supporting the Board's relentless focus on reducing health inequalities, creating a high quality health and care system and having a financially sustainable health and care system.

2 Background information

At the formal meeting of the Leeds Health and Wellbeing Board in April 2016, it was agreed that a forward plan for 2016/17 will be developed during summer 2016 to

reflect the priorities of the Leeds Health and Wellbeing Strategy 2016-21 and the Sustainability and Transformation Plans (STP).

Early in 2016, the Health and Wellbeing Board secured external leadership support through the Local Government Association (LGA). Support has been provided through a series of development workshops for Board members, with the aim of maturing relationships and ensuring the Board is best placed to discharge its duties, provide strategic direction and navigate the Leeds health and care system through the challenges ahead.

In the same time frame since April 2016, the Health and Wellbeing Board has also had a number of opportunities to learn more, inform and shape the development of the STP, with common themes and challenges captured in the work plan.

3 Main issues

3.1 Purpose of the work plan

LGA guidance states that ‘the most effective HWBs lead a place-based approach to health and wellbeing, where all partners share a common understanding and vision, key priorities and resources for achieving these. It is imperative that the HWB is the place where senior leaders come together to develop this oversight.’¹

The work plan for the Board aims to maintain a focus on the strategic priorities of the Leeds Health and Wellbeing Strategy 2016-21 and the STP to achieve a shared vision for Leeds. It aims to build a structure through which the Health and Wellbeing Board can strengthen its collective responsibility for the Leeds £, setting the strategic direction as if it were one organisation, and with a relentless focus on:

- Reducing health inequalities
- Creating a high quality health and care system
- Having a financially sustainable health and care system

Therefore, there is a common thread in the work plan, linking together governance, decision making and models of care. Sessions are themed and questions will be posed for the Board to answer to increase the level of challenge and collective action. This approach supports senior leaders to come together to have oversight and take action on the big issues facing Leeds.

The Board has a number of statutory duties set out in the Terms of Reference, which are also reflected in the content of the work plan to enable the Board to fulfil and build on its core functions.

3.2 Public engagement

In workshops and formal meetings, it is important that Board members get to hear the views and experiences of Leeds citizens and that people are involved in the work of the Board. This is part of the Leeds approach to working with people in Leeds.

¹ *Making an impact through good governance: A practical guide for Health and Wellbeing Boards*, Local Government Association (October 2014)

Service users and members of the public will be involved in ways appropriate to the format and content of the Health and Wellbeing Board session, but this may include changes to Board papers and templates, screening short films, inviting service users/citizens to attend for a section of the private or public session, visits to services/communities.

Venues in community rather than 'corporate' settings will be sought, preferably where there is a relevant link to the content of the session.

3.3 Reviewing the work plan

The work plan is live and will be reviewed throughout the year to allow the Board to respond to changing demands and decisions. Board members are asked to recommend future workshop topics pertinent for the priorities of the Leeds Health and Wellbeing Strategy 2016-21.

Agenda items for formal meetings should be recommended at a time which provides the Board the opportunity to shape and inform a project, plan or Strategy at its outset and also allows for the Board to be cited at its completion.

Board members and paper authors will be asked to regularly identify future challenges. These will be reviewed and appropriately fed into the ongoing work plan as areas of focus. An end of year analysis could also be conducted to review all identified challenges and for the Board to determine action around each issue and inform the work plan for the following year.

4 Health and Wellbeing Board Governance

4.1 Consultation and Engagement

During summer 2016, the Health and Wellbeing Board has received organisational development support from the LGA, delivered through a series of workshops. In these sessions, Board members have discussed and agreed areas of focus, priorities for action, and difficult conversations needed around common themes. The work plan is based on suggestions captured at these development workshops which have taken place throughout the summer.

A draft version of the work plan was shared with all Health and Wellbeing Board members and a workshop session was held for members on 28th July 2016 to review the work plan and seek feedback. Members who were unable to attend were offered a telephone call or meeting with a member of the Health Partnerships Team, providing an opportunity to inform the work plan.

Both the workshop and individual sessions with Board members have been positive, with constructive feedback shaping the details of the work plan.

4.2 Equality and Diversity / Cohesion and Integration

There are no direct equality and diversity implications from this report.

4.3 Resources and value for money

The work plan has been created within the context of the financial challenges facing Leeds, as set out in the Leeds Health and Wellbeing Strategy 2016-21 and the developing STP. The Health and Wellbeing Board has a relentless focus on having a financially sustainable health and care system, which is reflected in the development of the work plan.

4.4 Legal Implications, Access to Information and Call In

There are no access to information and call-in implications arising from this report.

4.5 Risk Management

There are no direct risk management implications arising from this report. Programmes relevant or mentioned in the work plan of the Health and Wellbeing Board will have their own risk management arrangements and the business of the Board will receive assurances that partners work collaboratively for mitigation and resolution of these risks.

5 Conclusions

A work plan is a tool which makes for a more effective Health and Wellbeing Board. This plan provides an important opportunity to embed the Leeds Health and Wellbeing Strategy 2016-2021 firmly at the centre of the Board's role. It will help turn the strategic priorities of the Strategy into action and constantly ask what it is that the HWB can do to add value and drive change around challenges and opportunities facing our health and care system and experienced by Leeds citizens.

6 Recommendations

The Health and Wellbeing Board is asked to:

- Approve the Health and Wellbeing Board work plan for 16/17
- Approve the approach to keeping the work plan live

7 Appendices

Appendix 1: Draft Health and Wellbeing Board work plan 16/17 (this will be a late supplement to the Board)